



East Torrens Baseball Club

Version: 1.0

Effective Date: June 2022

Position Description

Diversity, Equity & Inclusion Coordinator

Version Control and Change History

High level summary of change to the document

Version	Date from	Review Date	Amendment
1.0	June 2022		

1. Purpose

The role of the Diversity, Equity & Inclusion Coordinator is to support minority groups in engaging with baseball at the East Torrens Baseball Club and seek to provide pathways into the game, participation, and club opportunities for anyone who wishes to be a part of a baseball environment.

2. Reports

The Diversity, Equity & Inclusion Coordinator reports directly to the President

2.1 Direct Reports

- Nil

3. Key Responsibilities

Primary responsibilities for the role of Diversity, Equity & Inclusion Coordinator include:

- Develop, coordinate, implement and report on a range of diversity, equity and inclusion strategies for the members in consultation with the Executive
- Provide advice to the Executive on legislative targets and requirements, and support and effectively implement and build membership diversity, equity and inclusion activities.
- To be well informed of all club activities, in support of promoting key responsibilities.
- Actively drive the adoption of initiatives and recommend member engagement strategies in response to member feedback and organisational needs, including operational readiness and community engagement from Club Members
- Have a good working knowledge of the club constitution, rules, by-laws, policies, and procedures as well as the roles and responsibilities of all committee members.
- Attend all Committee meetings.
- Establish a strategy to increase the number of players, coaches and volunteers from diverse groups.



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- In conjunction with all members, actively promote the development of baseball.
- Work proactively in improving the awareness of minority groups.
- In conjunction with the Strategy and Planning Coordinator, evaluate and implement strategies to address barriers/access to the game and facilities for all participants.

4. Desirable Skills and Knowledge

- Be organised and proactive
- An understanding of the issues and barriers facing equality groups.
- Experience of contributing to, or working within
- a strategic and policy development environment.
- Be able to maintain confidentiality.
- Be able to work collaboratively with other Committee Members.
- Dedicated club person and good role model when representing the committee.